

*Georgia Civitan District, Inc.
Linda Lane, Secretary
895 Cordele Highway
Hawkinsville, Georgia 31036
478-783-3458 | E-mail: rllane@wildblue.net
June 15, 2009*

To All District Officers & Committee Chairs & Club Presidents:

It is time to make plans to attend the 5th Annual Georgia Civitan District Convention, at the King & Prince Beach & Golf Resort on St. Simons Island, Georgia, on August 20-23, 2009. The room rates are \$129 plus tax (currently 12%), a 2 night minimum over the weekend includes Friday and Saturday night. The same rates apply for Wednesday, August 19, and Sunday, August 23. Tell them you want to make reservations for the Georgia District Convention for August 20-23, 2009. **The deadline for room reservations is July 19, 2009.** For reservations call: 1-800-342-0212 or 912-268-5013. Check in time is 4:00 p.m. At last count, 14 rooms were still available for Thursday night, and 31 rooms were still available for Friday and Saturday nights. **Don't wait until the last minute or you may not get a room at the King & Prince.**

The Pre-Registration Fee for the convention is \$90 for Civitans and Non-Civitans. Yes, you are reading that correctly. We actually lowered the registration fee this year in hopes to have more members in attendance. **The deadline for pre-registration is August 5, 2009.** **Persons registering by e-mail MUST have the registration fee sent in by August 5, 2009 to be included in the \$90 pre-registration fee.** After this date, the registration fee will be \$115 for Civitans and Non-Civitans. Late registrations must be received by August 12, 2009, to be included in food counts. The registration fee covers the Dessert Social on Friday night, the Awards Breakfast on Saturday morning, and the Banquet on Saturday night. **Please send registration form and fees, along with the voting delegates form (voting delegates need to be verified in advance) to: Georgia Civitan District, Linda Lane, Convention Co-Coordinator, 895 Cordele Highway, Hawkinsville, GA 31036.**

Registration packages with convention programs, meal tickets, door prize tickets, and name badges need to be made up in advance, so PLEASE REGISTER EARLY! **Each club is asked to bring your club banner, your brag table display contents, at least one door prize (value \$10-\$15) and at least one auction item valued at \$25 or more (items may be cakes, pies, etc).** The proceeds from the auction will be used to keep the registration fees lowered for this convention. Don't forget to bring your Raffle Ticket stubs, money, and unsold tickets. These need to be turned in to Connie McManus by Friday, August 21.

The Georgia Civitan District Board of Directors' Meeting will be at 3:00 p.m. on Thursday, August 20.

On Friday morning, August 21, a Special Breakfast for Past Governors, Spouses of Past Governors, and Special Guests will be held from 9:30 a.m. to 11:30 a.m. This breakfast is by Invitation Only.

The Registration Desk for the District Convention will open on Friday from 11:30 a.m. until 1:30 p.m. in the Lobby, and will be open again on Saturday morning from 7:30 a.m. until 8:00 a.m.. **Please pre-register, by August 5, for the convention so that we may have a head count for the meals.** Door prizes and Auction items may be turned in at the Civitan registration desk when picking up registration packages.

The Opening Session of the Convention begins on Friday, at 1:30 p.m. During the Club Brag Session of the Opening Session, it is requested that Clubs talk about **Only One Special Project** of their club, in order to conserve time. Your club will be allowed to tell details (planning & execution) of this one project. **Your club will be allowed a 3 ft. table area to Showcase a Project of your Club.** Please notify Linda Lane in advance, by August 5, if you would like one of these tables. These tables will be judged. **District Officers and District Committee Chairs are asked to send written reports to Linda Lane by August 5, to go in the registration packages for all attendees. Send these by e-mail (preferred) at: rllane@wildblue.net, or use the United States Postal Service, at: 895 Cordele Highway, Hawkinsville, Georgia 31036.**

A "Discover St. Simons Island" Contest will be held during the convention. Information will be in your registration packages. The winner will be announced during the Installation Banquet on Saturday night.

The Nominating Committee, which consists of all current club presidents in attendance and chaired by the Immediate Past Governor George Chandler, will meet on Friday at 5:00 p.m. (location T.B.A.), immediately following the Opening Session. The Credentials Committee and Resolutions Committee will meet at 5:00 p.m., if necessary (location T.B.A.). If you have a Resolution that you would like considered for presentation at the convention, please send the information to Melba Daniel, Resolutions Chair, P. O. Box 397, Hawkinsville, Georgia 31036, or E-mail: smdaniel@cstel.net, to be received no later than August 5, 2009. You may, also, contact Governor Lanier King or Linda Lane, District Secretary.

On Friday night, at 8:00 p.m., there will be a Dessert Social and Auction. The Dessert Social and Auction is for all people registered for the convention. **Meal tickets for this event will be in your registration package and you will need to bring them to the social.**

On Saturday morning, August 22, there will be an Awards Breakfast at 8:00 a.m. The Awards Breakfast is for all registered convention attendees. **You must bring your Meal Ticket for this event.** The Convention Business & Elections Session will begin at 10:30 a.m. Voting delegates will be seated according to Areas. **Credentials for all voting delegates must be approved prior to the start of the Awards Breakfast.**

The Georgia District Foundation Board will have a luncheon meeting at 1:00 p.m.-2:30 p.m. (This will be invitation only.)

Area Director training will be held on Saturday afternoon, from 2:30 p.m.-3:30 p.m. This training is for the newly elected Area Directors and the Area Directors serving their second year during 2009-2010.

The Officer Installation Banquet will be held at 7:00 p.m. The Officer Installation Banquet is for all registered convention attendees. **You must bring your Meal Ticket for this event.** Following the banquet at 9:30 p.m., the Incoming Governors' Reception will be held in the Wesley Cottage House, for all attendees.

On Sunday morning, August 23, a District Board Meeting will be held at 9:00 a.m. **This is a Joint Meeting is for the 2008-2009 and the 2009-2010 Board Members.**

All meetings and events will be casual attire, with the exception of the Saturday evening banquet. Suits, sport coats, nice slacks, dresses, semi-formal, and formal attire are all appropriate.

Nominations for the Civitas Award are due to Immediate Past Governor George Chandler by July 15, 2009 and the Honor Key Nominations are due to Governor Lanier King by July 15, 2009. A Memorial will be given, on Saturday during the Awards Breakfast starting at 8:00 a.m. for those Civitans that we have lost during the 2008-2009 Civitan year, or since the last district convention. **Please turn in the names of those who have passed away and the name of the club they were a member of to Chaplain Emory Hatcher and Benevolence Committee Chairs Shari and Ralph Dorminey by Friday, August 20.** Some brief information on the person, such as years in Civitan, offices held, etc. would be a nice way to recognize the individual.

As you can see, the district convention is going to be **THE PLACE** to be, in August, for great fun, delicious food, and long-lasting fellowship. Show your support to the Georgia Civitan District and **“Get The Word Out”** to your club about the **5th Annual Georgia Civitan District Convention, at the King & Prince Beach & Golf Resort, St. Simons Island, Georgia, August 20-23, 2009.** **Make your reservations now before the rooms are all taken.** Trophies will be given to the club with the most members in attendance and to the club that has traveled the most miles to the convention. **The Muscogee Civitan Club currently has possession of both of these trophies, which they will bring them to the convention and challenge all clubs to try to take them away.** Please share this letter and the enclosed information with your club at the next club meeting (**and each club meeting prior to the district convention**) and make every effort to have your club represented. **Encourage your members to attend the 5th Annual Georgia Civitan District Convention and choose your voting delegates and clearly list them on the voting delegate form.** *Hope to see YOU there!*

*Civitanly yours,
Linda Lane, Secretary
Georgia Civitan District, Inc.*

Enclosed: General Calendar of Events, Convention Registration Form with Hotel Information, Voting Delegates Form, Candidate Requirements for District Officers, Georgia Civitan District Foundation Life or Fellow Membership Application & Matching Grant Form.

**FIFTH ANNUAL GEORGIA CIVITAN DISTRICT CONVENTION
KING & PRINCE BEACH & GOLF RESORT, ST. SIMONS ISLAND, GEORGIA
AUGUST 20-23, 2009**

VOTING DELEGATES

Please fill out this sheet for the voting delegates from your club that will be attending the district convention on August 20-23, 2009, **and return with the registration form and registration fee** to Georgia Civitan District, Linda Lane, 895 Cordele Highway, Hawkinsville, Georgia 31036. (Use the voting policies listed at the bottom of the page to determine the number of votes for your club.)

CLUB NAME: _____

Club Voting Delegates:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Past Governor Voting Delegates:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

District Elected Officer Voting Delegates: (List name and office)

1. _____
2. _____
3. _____
4. _____

5. _____
6. _____
7. _____
8. _____

NUMBER OF VOTES: In the transaction of convention business requiring a vote, each club in the District, in-good-standing with Civitan International and with the District, shall be entitled to voting delegates as follows:

Clubs having fewer than 15 members shall be entitled to 1 voting delegate. Clubs having at least 15 members but not more than 19 members shall be entitled to 2 voting delegates, 20-29 members are entitled to 3 voting delegates, 30-39 members - 5 voting delegates, 40-49 members – 6 voting delegates, 50-59 members – 7 voting delegates, 60-69 members – 8 voting delegates, 70-79 members – 9 voting delegates, clubs having a membership of 80 or more shall be entitled to 10 voting delegates.

These member figures shall be based on a club’s enrollment as recorded in the Civitan International office on the last day of the month prior to the District Convention. A club organized and chartered after June 30 and prior to the first day on which the convention is held shall be entitled to cast its vote on the basis of the numerical membership enrolled by the club in the International Office.

All Past Governors, the Governor, Governor Elect, Immediate Past Governor Director, Elected Past Governor Director, and Area Directors shall have one vote each on any business transacted requiring a vote. The term “Past Governors” as the same is used in this section shall mean Past Governors of any and all Districts of Civitan International wishing to exercise their privilege of casting their vote, must be a “Member in Good Standing” within a club in the Georgia District of Civitan International. Any member of a club who becomes an “Elected District Officer” shall vote as a “District Officer” and not as a club delegate.

ACCREDITED DELEGATES: No member shall be deemed to be an accredited delegate unless he/she has registered for the convention, paid the registration fee, and produced such credentials to the Credentials Committee as may be required by the District Board of Directors.

CANDIDATE REQUIREMENTS FOR DISTRICT OFFICERS

A candidate for the office of District Governor or Governor-Elect shall:

1. Be an active member in-good-standing of a chartered Civitan Club in-good-standing with the Georgia District and with International.
2. Secure the endorsement of their club or a majority of the clubs in their Area Director's jurisdiction.
3. Have served as a Club President for a full year or major portion thereof, and also served as an Area Director, District Secretary or District Treasurer for a full year or major portion thereof, or served a minimum of two (2) years as chairman of one or more standing committees in the Georgia District.
4. If there is no qualified person to run for Governor or Governor-Elect, the Governor may apply to the Region II Director for a waiver of specific requirements.

A candidate for the office of Area Director shall:

1. Be an active member in-good-standing of a chartered Civitan Club in-good-standing with the Georgia District and with International.
2. Have served as Club President or Secretary for one full year or major portion thereof, or as a member of the Board of Directors of said club for no less than three (3) years.
3. May have served previously as Governor.
4. Former Area Director Candidates, are ineligible to run again for 2 years after serving as an Area Director.
5. If there is no qualified person to run for Area Director, the Governor and the Executive Board may waive the requirements for this office.

Other Requirements for Area Director:

1. Candidates for Area Director must be a member of a Civitan club in the Area for which they are a candidate.
2. Nominations for Area Directors must be made from a club member in the Area for which the candidate is running.
3. Area Director positions are for a two year term beginning October 1, 2009 through September 30, 2011.

A candidate for the office of Elected Past Governor Director shall:

1. Be an active member in-good-standing of a chartered Civitan Club in-good-standing with the Georgia District and with International.
2. Have served as Governor for one full year or major portion thereof.
3. If there is no qualified person to run for the office of Past Governor's Representative, the Governor and the Board may waive the requirements for this office.

ELECTIONS

Each candidate for an elected district office should send a written notice to the Nominating Committee Chair George Chandler, P. O. Box 313, Winterville, Georgia 30683, or e-mail at: georgechandler@windstream.net prior to the start of the district convention in order to confirm eligibility of candidate.

Nominations for the office of Governor-Elect and Elected Past Governor Director shall be presented at the District Meeting prior to the Annual District Convention. The club of which the candidate is a member shall endorse individuals desiring to serve as Area Director, and their candidacy will be announced at the District Meeting prior to the Annual District Convention.

A candidate's eligibility to serve will be determined by the District Board of Directors.

Area Directors will be elected on the basis of geographical distribution (by Area) according to the following:

- Area 1 - Cartersville-Bartow, Cumming, Dalton, Duluth
- Area 2 - Camp Big Heart, Lanierland, Oconee County, Whitehead-Athens, Winterville,
- Area 7 - Crossroads, Dublin, Hawkinsville, International City, Kaolin, Warner Robins
- Area 8 - Albany, Americus, Muscogee

Those names informally placed in nomination at the Spring District-Wide Meeting, and any other candidates must be properly nominated at the Georgia District Convention, during the Business Meeting on Saturday, August 22, 2009, scheduled for 10:30 a.m. One nominating speech of not more than 3 minutes in length, and 2 seconding speeches of not more than 2 minutes in length may be given for each candidate prior to the election. A majority of all votes cast shall be necessary for the election of officers. In the event no candidate receives a majority, a second ballot shall be cast for the two (2) candidates receiving the highest number of votes and the names of all other candidates shall be dropped.

Informal nominations made at the Spring District-Wide Meeting, for vacancies coming open as of October 1, 2009, were accepted as follows:

Governor-Elect:

- Ellen Diss, Skyline (Ellen declined the nomination).
- Dennis Young, Carrollton (Dennis declined the nomination).
- Jack Brinkley, Muscogee (Jack declined the nomination).
- Chuck Hartman, Buckhead-Northside (Chuck was not present at the meeting).

Elected Past Governor Director: George Chandler, Winterville. (George accepted the nomination)

Area 1 Director: Terry Crouch, Duluth. (Terry accepted the nomination)

Area 2 Director: No nominations.

Area 7 Director: Virginia Abbott, International City. (Virginia accepted the nomination)

Area 8 Director: No nominations.

Georgia District Civitan

Georgia District Civitan Foundation, Inc. Life or Fellow Membership Application

We wish to honor the following person from Civitan with a Life or Fellow Membership in the Georgia District Civitan Foundation, Inc. Please prepare a framed parchment for the honoree for presentation at

Name of Club:

Civitan to be Honored:

List name exactly as it should appear on the plaque

Please Choose from the following Options:

<input type="checkbox"/> Life Membership	\$150.00
<input type="checkbox"/> Fellow Membership	\$500.00

If a person already has a Life Membership in the Foundation, the additional amount of \$350.00 in his/her name will confer the distinction of Fellow.

Please make checks payable to Georgia District Civitan Foundation, Inc. and mail to:

Steve Kiser, Chair
Georgia District Civitan Foundation, Inc.
300 Prime Point, Suite #100
Peachtree City, Georgia 30269-3307

Georgia District Civitan Foundation, Inc.

Matching Grant Request Form

Club Name: _____ Contact Name: _____

Contact Phone: _____ Club Size: _____

Name of Project: _____

Location of Project: _____

Est. Start Date: _____ Est. Completion Date: _____

The major purpose of our Foundation's Matching Grant Program is to help Civitan Clubs with local service projects which do not have other sources of funding and which, without grants from the Foundation, might not be feasible.

Describe the project. Please describe in detail who will benefit from this project. (Attach additional pages, if needed.)

What will be the results of the project if a Matching Grant is not granted for this project?

Describe actual costs in detail: (Attach additional pages, if needed.)

What is the requested amount of the Matching Grant? (Matching Grants are currently limited to _____ to any one club in a single year.)

Describe how this project increases Civitan Awareness: (Attach pages, if needed.)

How many Civitan man-hours are anticipated to complete this project?

How many Non-Civitan man-hours are anticipated to complete this project?

Signature: _____ Date: _____

Position: _____

Please mail completed request form to the Georgia District Civitan Foundation, Inc., James Miller, Chair, 1499 Unadilla Highway, Hawkinsville, Georgia 31036, by the 15th of the first month of any quarter for consideration by the Foundation Board at its next meeting.

**Registration Form
August 20-23, 2009**

Club Name: _____

Civitans:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Non-Civitans:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Bring Auction Items & Door Prizes. Bring Banners, Your Civitan pin & Club Brag Display!

PLEASE PRE-REGISTER!

Deadline for pre-registration is August 5, 2009.

Pre-Registration Fees: Civitans & Non-Civitans: \$90.00 x #_____ = \$ _____ enclosed.

Even if you register by e-mail, you must have the registration fees and form mailed to Linda Lane to be received no later than August 5, 2009, for the \$90 pre-registration fee.

After pre-registration deadline of August 5, 2009, the fees will increase.

Late Registration Fees: Civitans & Non-Civitans: \$115.00 x #_____ = \$ _____ enclosed.

We MUST receive your registration by August 12, 2009 to be included in food count.

Civitan Registration Desk opens on Friday, August 21, 2009, from 11:30 a.m. - 1:30 p.m., and on Saturday, August 22, 2009, from 7:30 a.m. - 8:00 a.m., in the Lobby on the first floor.

Send registration form and checks (payable to the Georgia Civitan District) to:

**Georgia Civitan District, Inc.
Linda Lane, Convention Co-Coordinator
895 Cordele Highway
Hawkinsville, Georgia 31036**

**Board Meeting
Thursday
August 20, 2009
3:00 p.m.**

**Opening Session
Friday
August 21, 2009
1:30 p.m.**

**King & Prince Resort
St. Simons Island, Georgia**

Hotel Registration Information

**King & Prince Beach & Golf Resort
201 Arnold Road
St. Simons Island, Georgia 31522
Telephone #: 800-342-0212/912-268-5013**

**Room Rates:
\$129 Per Day + 12 % tax
Check In Time: 4:00 p.m.
Check Out Time: 11:00 a.m.**

Deadline for Room Reservations: July 19, 2009

Come early and enjoy the fellowship of other Civitans and have time to explore the Island and all it has to offer! Don't be left out! Make your reservations NOW!!!!

**FIFTH ANNUAL GEORGIA CIVITAN DISTRICT CONVENTION
KING & PRINCE BEACH & GOLF RESORT, ST. SIMONS ISLAND, GEORGIA
GENERAL CALENDAR OF EVENTS
AUGUST 20-23, 2009**

THURSDAY, AUGUST 20, 2009

3:00 P.M. - 5:00 P.M. Board of Director's Meeting.

DINNER ON YOUR OWN. ENJOY THE DELICACIES OF ONE OF THE RESTAURANTS ON ST. SIMONS ISLAND.

FRIDAY, AUGUST 21, 2009

FREE MORNING—FREE TIME TO EXPLORE THE ISLAND, PLAY GOLF, TENNIS, SWIM.

9:30 A.M. - 11:30 A.M. Special Breakfast for Past Governors & Spouses of Past Governors & Special Guests
(Invitation Only)

11:30 A.M. - 1:30 P.M. Registration Desk Opens, *Lobby, 1st Floor*

12:00 P.M. - 1:30 P.M. Clubs may set up Project Showcase, Pre-Assembly Area

1:30 P.M. - 5:00 P.M. Opening Session of Convention (Business Session, Governor Report, Club Brag Session, Workshop: Civitan International President Danny Jackson, International Region II Director Bill Rentz Report. Door Prizes)

5:00 P.M. - 5:30 P.M. Meeting of the Nominating, Credentials, and Resolutions Committees **(if necessary)**

FREE TIME—DINNER ON YOUR OWN—ENJOY YOUR FREE AFTERNOON.

8:00 P.M. - 11:00 P.M. Dessert Social **(Bring Meal Ticket—For All Registered)** & Auction
(Please donate one or more items for the Auction value at \$25+)

SATURDAY, AUGUST 22, 2009

7:30 A.M. - 8:00 A.M. Registration Desk Opens, *Lobby, 1st Floor*

8:00 A.M. - 10:00 A.M. Awards Breakfast **(Bring Meal Ticket-For All Registered)** (In Memory Of; Recognition of First Timers; Most Miles Traveled & Most Attendance Awards; Fruit Cake Banner Patches; 2007-2008 Honor Clubs & Distinguished Presidents; 2007-2008 District Awards; 2008-2009 Civitas Awards; Resolutions; Raffle Drawing, Growth Incentive Drawing-if necessary.)

10:00 A.M. - 10:30 A.M. Break

10:30 A.M. - 12:30 P.M. Convention Reconvenes: Business/Elections Session
(Seating of Voting Delegates; Nominating Committee Report; Credentials Committee Report; Election of 2008-2009 District Officers; Introduction of 2009-2010 Elected & Appointed Officers & Committees; Announcement of 2009-2010 District Meeting & District Convention dates & sites. Door Prizes)

FREE TIME—LUNCH ON YOUR OWN—ENJOY YOUR FREE AFTERNOON.

1:00 P.M. - 2:30 P.M. Georgia District Foundation Board Luncheon **(Invitation Only)**

2:30 P.M. - 3:30 P.M. Area Director's Training (2009-2010 Area Directors & 2009-2011 Area Directors.)

7:00 P.M. - 9:30 P.M. Installation Banquet **(Bring Meal Ticket-For All Registered)** (Georgia Civitan District Foundation Inc. Report; Island Contest Winner; District Honey Key Presentation; Special Awards Presentation; Installation of 2009-2010 District Officers)

9:30 P.M. - 11:00 P.M. 2009-2010 Governors' Reception, *Wesley Cottage House*

SUNDAY, AUGUST 23, 2009

BREAKFAST ON YOUR OWN

9:00 A.M. - 10:30 A.M. District Board Meeting
(Joint Meeting of 2008-2009 & 2009-2010 Board of Directors)

HAVE A SAFE TRIP HOME